



## APRIL MEMBERS MEETING

<b>Date:</b>	THURSDAY 2.04.2020
<b>Time:</b>	7:30PM
<b>Place:</b>	ZOOM ONLINE MEETING

<b>Attendees:</b>	Justin Smith, Stuart Southwell, Gillian Goddard, Louise Gett, Tracey Taylor, Nick McClure, Peter Briggs, Amanda Brown, James Brown    Guests: Angela Doering – DITRC, Andrew Garrett – General manager, Community Engagement Whitehaven Coal.
<b>Apologies:</b>	Jack Freeman, Andrew & Roz Gale, Will Childs, Will Guest, Brock Johnstone, Ashley Watts

**Item****Description**

<b>1</b>	<b>NIN Policy and Commitments</b>		
	<b>NIN Inc – Code of Conduct</b> <b>NIN Inc – Board Confidentiality Policy</b> <b>Moved to Implement and Instill these policies</b> <b>Moved: JS Second: GG</b>		
<b>2</b>	<b>Review of actions from previous meeting</b>		
	<b>Action/resolution</b>	<b>Who</b>	<b>Status</b>
	Letters to Send Council, Government Members and Chamber of commerce of introduction.	Secretary	Complete
	NIN Launch Party	Secretary	Postponed until further notice

<b>4</b>	<b>Acceptance of minutes of previous meeting</b>	
	Proposed resolution: That the minutes of the NIN AGM meeting held on 5.03.2020 be accepted.	
	<b>Moved: js</b>	<b>Seconded: GG</b>
	<b>Passed</b>	

<b>5</b>	<b>Correspondence In/Out</b>	
	<p>In</p> <ul style="list-style-type: none"> <li>- Fair trading approvals</li> <li>- Membership forms</li> <li>- Invoices: Sign Sitch Print, Site Ground, Gillian Goddard, C&amp;D Electronics, Zoom, MYOB</li> </ul> <p>Out</p> <ul style="list-style-type: none"> <li>- Covid Information for Members</li> <li>- Membership Forms</li> <li>- Letter of gratitude – Narrabri Chamber of Commerce</li> </ul>	

6	<b>Treasurer report</b>	
	Treasurer Absent – Report by President Proposed resolution: That the finance report be accepted	
	<b>Moved: JS</b>	<b>GG</b>
	<b>Passed</b>	
7	<b>General business</b>	
	<ul style="list-style-type: none"> <li>• <b>Angela – inland rail stakeholder engagement officer: Virtual meet and geet &amp; short q&amp;a.</b> IR is still progressing ahead. Next round of Interface improvement program funding expected May. Angela to talk about IIP in detail at future meeting.</li> <li>• <b>Andrew Garrett – Whitehaven Coal – introduction.</b></li> <li>• <b>COVID Impacts Discussion</b> – Tracey raised issue of School base apprentices and trainees put off due to COVID. James Brown and SCS indicated they may be able to help.</li> <li>• <b>Program review and discussion – to be continued next meeting (out of time)</b></li> </ul>	

8	<b>Next meeting</b>	
	<b>Time:</b>	6PM
	<b>Date:</b>	THURSDAY 7 <sup>TH</sup> MAY 2020
	<b>Place:</b>	VIRTUAL MEETING
9	<b>Meeting close</b>	

<b>Minute taker:</b>	GG
<b>Signed:</b>	

**Date:**

8/4/2020